



AIRCRAFT OWNERS AND PILOTS ASSOCIATION

421 Aviation Way • Frederick, MD 21701-4799
 Telephone (301) 695-2000 • FAX (301) 695-2375
 www.aopa.org

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 OPERATIONS CENTER

2002 SEP -6 A 10 13

August 29, 2002

Federal Election Commission
 John Gibson- Assistant Staff Director
 Reports Analysis Division
 Washington, DC 20463

Identification Number: C00131185

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Mr. Gibson:

This is in reference to your letter dated August 15, 2002 pertaining to AOPA Political Action Committee's April Quarterly Report (1/1/02-3/31/02). AOPA Political Action Committee does in fact demonstrate "best efforts" when obtaining missing information for every contributor. The following is a detailed description of AOPA PAC's "best effort" procedures:

First, All of AOPA PAC's original solicitations do include a clear and conspicuous request for the contributor information and does inform the contributor of the requirements of federal law for the reporting of such information. (See attached sample)

Second, If the information is not provided by the contributor AOPA PAC does make one follow-up, stand alone effort to obtain this information, regardless of whether the contribution was solicited or not. This written effort occurs within five days after receipt of the contribution. The request clearly asks for the following information: (See attached sample)

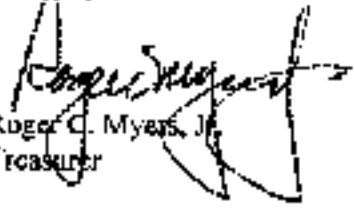
- Clearly ask for missing information, without soliciting a contribution.
- Inform the contributor of the requirements of federal law for the reporting of such information, and
- Since the request is written, it does include a pre-addressed return envelope.

Third, once AOPA PAC receives contributor information after the contribution has been reported, it will file on or before its next regularly scheduled reporting date, amendments to the report originally disclosing the contribution.

Please be advised that AOPA PAC has received a substantial response to its "best effort" letter in respect to the April Quarterly Report (1/1/02-3/31/02) and has updated its database with this new information on August 2, 2002. This information will be communicated to the FEC on or before its next regularly scheduled report, which will be the October 15 Quarterly Report. In addition to this letter, I have electronically filed an amended April Quarterly Report (1/1/02-3/31/02) that includes this response.

If you have any questions, please contact James Hurst at (301) 695-2066 between 8:00am and 4:00pm.
 Thank you for your cooperation.

Sincerely,


 Roger C. Myers, Jr.
 Treasurer



AIRCRAFT OWNERS AND PILOTS ASSOCIATION

421 Aviation Way • Frederick, Maryland 21701-4798
Telephone (301) 695-2000 • FAX (301) 695-2375

26-Mar-2002

*Stuart Phillips
240 Verba Santa Ave
Los Altos, CA 94022*

Dear Stuart Phillips,

THANK YOU for your recent contribution to the AOPA Political Action Committee! Contributions from you and other AOPA Political Action Committee supporters ensure the voices representing the interests of general aviation are heard loud and clear in Washington, D.C.

Please take a moment to assist us once again. We are required by federal law to request the following information regarding our PAC contributors. Please provide the information below and return this letter in the enclosed business reply envelope.

Name of Employer/Company: _____

Your Occupation: _____

We appreciate your continued support!

Sincerely,

Lori Wilcom
Supervisor
Member Assistance



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

August 15, 2002

Roger Myers, Treasurer
Aircraft Owners and Pilots Association
Political Action Committee
421 Aviation Way
Frederick, MD 21701

Identification Number: C00131185

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Mr. Myers:

On July 24, 2002, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your August 7, 2002, response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Schedule A supporting Line 11(a)(i) of your report discloses a receipt(s) from "NONE PROVIDED". Please be advised that federal regulations require the itemization of all contributions from individuals/persons that aggregate greater than \$200 in the calendar year. Please clarify whether this figure includes any receipts that aggregate greater than \$200 from an individual/person. If this is the case, please amend your report(s) by itemizing the receipts on Schedule A. 11 CFR §104.3(a)(2)

-Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of \$200 in a calendar year. (11 CFR §104.3(a)(4)(i)) Identification for an individual is defined as the full name, mailing address, occupation and name of employer. (11 CFR §100.12) Your report discloses contributions from individuals for which the identification is not complete.

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You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for the contributor information and must inform the contributor of the requirements of federal law for the reporting of such information. (11 CFR §104.7(b)(1))

Second, if the information is not provided, you must make one follow-up, stand alone effort to obtain this information, regardless of whether the contribution(s) was solicited or not. This effort must occur no later than 30 days after receipt of the contribution and may be in the form of a written request or an oral request documented in writing. (11 CFR § 104.7(b)(2)) The request must:

- clearly ask for the missing information, without soliciting a contribution;
- inform the contributor of the requirements of federal law for the reporting of such information, and
- if the request is written, include a pre-addressed post card or return envelope.

Third, if you receive contributor information after the contribution(s) has been reported, you shall either a) file with your next regularly scheduled report, an amended memo Schedule A listing all the contributions for which additional information was received; or b) file on or before your next regularly scheduled reporting date, amendments to the report(s) originally disclosing the contribution(s). (11 CFR §104.7(b)(4))

Please provide the missing information or a detailed description of your procedures for requesting the information. For more information on demonstrating "best efforts," please refer to the Campaign Guide.

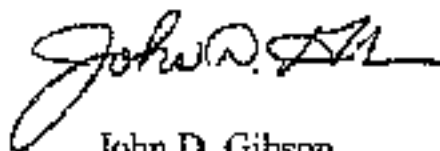
An adequate response must be received at the Commission by September 4, 2002. Adequate responses received on or before this date will be taken into consideration in

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determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions related to this matter, please contact Scott Walker on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



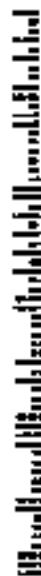
John D. Gibson
Assistant Staff Director
Reports Analysis Division

2002 ANNUAL RENEWAL OF SUPPORT FORM

- ☐ Yes, I want to renew my support of AOPA PAC's important work in Washington, DC to help keep our skies open for general aviation. Enclosed you will find my contribution of:

☐ \$25 ☐ \$50 ☐ \$75 ☐ \$100 ☐ Other \$ _____

Thomas Gietzold
16 Wilcox St.
Wethersfield, CT 06109-1250



421 Aviation Way
Frederick, Maryland 21701-4198
www.aopa.org

- ☐ Check or money order enclosed.
☐ Charge my credit card. Please see other side.
Please send your contribution payable to AOPA PAC. Only personal contributions from AOPA PAC members can be accepted. AOPA PAC cannot accept corporate contributions.

Please remember to complete the back of this form. Return your contribution along with this reply form in the enclosed envelope to AOPA PAC.

1339337 PRIORITY CODE: V10201



NO POSTAGE
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IF MAILED
IN THE
UNITED STATES

RENEWAL DOCUMENTS ENCLOSED

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FIRST-CLASS MAIL PERMIT NO. 9 FREDERICK, MD

POSTAGE WILL BE PAID BY ADDRESSEE

AOPA POLITICAL ACTION COMMITTEE
PO BOX 986
FREDERICK, MD 21705-0986

10299C-D



*Your renewed support in
2002 is urgent at this
critical time.*

Phil



Dear AOPA PAC Supporter,

As we enter a new year, your annual support of AOPA PAC has never been more important than now. That's why I urge you to renew your annual support of AOPA PAC by returning the enclosed renewal reply form with a generous contribution.

On September 11th, we saw general aviation grounded for the first time in history. Of course, on that terrible day, and in the days immediately following, many of these restrictions were understandable. But excessive restrictions had a perilous impact on GA. FBOs, flight schools and other businesses were shut down. Jobs were lost.

Even though some airplanes and pilots are still grounded, I am glad to report that the actions of AOPA PAC have made general aviation almost whole again. The vast majority of airspace has been reopened to GA pilots, and our airplanes are flying once again.

And the thanks belong to you ... for without your previous support, AOPA PAC would not have had the resources to advocate on behalf of general aviation.

Your previous contributions have allowed us to support and elect allies of general aviation to Congress. And in the wake of the events of September 11th, our friends on Capitol Hill rallied to our aid, and helped us to eventually ease GA restrictions.

Our allies in Congress were very helpful to us. But as I and the AOPA PAC staff have worked the halls of Congress in recent months, we have learned a valuable lesson. We must not only find congressional allies within the transportation-related committees which have almost exclusively dealt with aviation ... but now, we must also have a dialogue with congressional members with influence in other areas, such as military affairs, national security, and intelligence, which will have an increasing effect on general aviation.

Even though we are back in the air, I fear the potential ramifications if another incident occurs. The government's finger is on a button, ready to shut down general aviation once again with even harsher restrictions, if something else happens.

We must be prepared. That is why your renewed support in 2002 is so very important. In 2002, we must expand the resources for our PAC efforts.

Our staff must have the resources necessary to champion our cause in Washington, D.C. ... and since this is an election year, we must broaden our financial support for congressional candidates who are sympathetic to the needs of general aviation. We must elect more friends of general aviation to Congress.

(Over, please)

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And to have the funds necessary to achieve these goals, we must rely upon your renewed support. This is not an exaggeration: renewing your support of AOPA PAC is the single most influential thing you can do right now to protect general aviation.

We rely on your annual support to give us our strength. With your support, we will work with our government to develop solutions that will protect our nation, while also preserving your right to fly. I am certain that both can be achieved ... with your help.

And since this is an election year, we need your contribution now to garner more support on Capitol Hill. It's important that AOPA PAC actively supports our allies on Capitol Hill, and helps elect friends of GA to key positions. Having supportive friends in Congress is critical to protect our right to fly, which makes your renewed support critical.

General aviation is depending on AOPA PAC to protect our ability to fly ... and in turn, we are depending on your renewed support.

With your renewed support for 2002, we will be able to continue our dialogue with members of Congress and help the congressional campaigns of our allies. We must work closely to find solutions, which will protect our nation without denying our right to fly.

And your renewal contribution will also aid AOPA PAC's efforts to elect more GA allies into Congress, and expand our political pull into committees that will have an increasing influence on the future of general aviation.

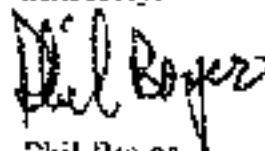
But for AOPA PAC to have the resources necessary to continue our efforts, and prepare for the upcoming election, we need your renewed support immediately. Enclosed, you will find your 2002 Annual Renewal of Support Form. I urge you to complete the form, and return it right away along with your generous contribution.

This year more than ever, our staff on Capitol Hill depends on the moral and financial backing from dedicated friends like you. Your contributions provide them with the resources they need, while your personal support furnishes the political pull required to outmaneuver our opponents.

So please renew your support today.

I'm sure you understand why your ongoing support is so very important this year. I hope you will continue to demonstrate leadership and commitment by renewing your support for AOPA PAC today. Thank you for your generosity and dedication.

Sincerely,



Phil Boyer
President

P.S. A quick response from you is essential. Our country can secure our safety and preserve our right to fly — but AOPA PAC needs your help. Your generous support last year placed us in a strong position to make a difference. But we need your renewed commitment even more in 2002. Thank you.



SAMPLE - Donors
January 2002 PAC Solicitation
 Annual Renewal
 Mail Date: 1/28/02
 Quantity = 31,325

2002 ANNUAL RENEWAL NOTICE

Federal Election Commission

ENVELOPE REPLACEMENT PAGE FOR INCOMING DOCUMENTS

The Commission has added this page to the end of this filing to indicate how it was received.



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9-4-02



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